

Site Visit Programmatic Questions
Health Resources LC - September 16, 2015

1. Update Report

- Review your two most recently submitted Update Reports: are you meeting Report Count goals?
This grantee is meeting all of their goals with the exception of Nutrition and Life Skills education.
- Note any significant differences between the reports: are programs stable? Improving? What do the reports indicate about progress in your programs?
Their programs are stable and improving. Their numbers and outreach are improving on both the programs of providing Ultrasounds and the new program offering education in the Creighton Model of family planning.

2. Work Plan

- Review your 2012-16 grant application's description of the program you are asking to be funded. Note the services and activities you said you would provide and the number of clients you would serve.
- Prepare a short summary of your current program(s) and the number of clients being served. How does what you describe in the application compare with what you are currently providing? Have any programs and/or activities or services been added or removed? Have the number of clients being served per quarter decreased or increased since October, 2012? Is there anything particular you want to share about your current program to explain its current status?
The grantee's summary was provided and will be placed in their file.
- Do you anticipate making any changes to the 2015-16 Work Plan? If so, in what way and for what reasons?
No, not at this time.

3. Fiscal Review

- Review of the 2014-15 expenditures spreadsheet
- Have you or do you intend to revise your 2015-16 budget justification? Keep in mind that the current budget justification remains in effect until a revision is approved.
- Review the guidelines regarding expectations for invoice and verification submissions (attached), and the new requirement to submit both to financial for invoice payment. Review MDH's efforts to move to paperless invoicing.
- If your Financial Reconciliation has taken place, the findings will be reviewed. The financial reconciliation has not taken place yet but will take place in 2015-16.
- If you have an elevated risk designation, and your report cited any concerns, these will be discussed. Not applicable.

4. Grant Closeout Form

- You will have an opportunity to review a draft of your Grant Closeout Form.
The close-out form was discussed.

5. 2014-16 Evaluation (availability of items below depend on date of site visit)

- Your 2014 Evaluation Report Summary will be discussed.
 - Your 2015-16 Evaluation Plan will be discussed. Any suggestions provided in your 2013-14 Report Summary should be included in the plan, if you are continuing the same evaluation. If you are planning a new evaluation, details will be discussed.
- The grantee's evaluation plan was discussed and their plan has been initiated.

6. Positive Alternatives website

- The PA website is being/has been reconfigured. Its scope is reduced. Resources for grantees will remain basically the same.
- Consider providing suggestions for additions/deletions

7. Provide Updates

- Have you made any changes to your application Face Sheet data?
Changes were made to this grantee's Face Sheet.
- Do you want to revise your website posting?
The Executive Director, Trisha Grove, will send in her website changes to the grant manager.

8. Issues specific to this grantee

None at this time.

9. Tour of Facility

- If your facility has been remodeled or updated with grant funds, be prepared to provide a tour of the area
 - If grant-funded activity areas have been significantly altered, be prepared to provide a tour of the area
- A tour of the Center was offered. They are located in the heart of Fergus Falls in a welcoming and updated Center.

10. How can MDH be more supportive of your program?

Trisha Grove suggested that she would like additional dialogue among grantees for support and ideas.

11. Other?

Health Resources Life Care Center has been a Positive Alternative grantee since 2006. They have expressed their gratitude for the funding provided by the grant. It is evident that they are using their funding responsibly and with their community needs as their focus. The PA funding has enabled this grantee to expand their services and programming provided substantially. The organization's main issue would be covering the expansive rural area beyond the city limits that are calling for care.